

# For Internet Visitors - Data Processing Information

# I. Scope of personal data processing

The processing of our users' personal data is restricted to the data that is necessary to provide a functional website, as well as our content and services. Our users' personal data is processed only for the purposes agreed with you or if there is another legal basis, as defined by the GDPR (General Data Protection Regulation) and VDSG (Regulation on the Federal Act on Data Protection). The only personal data that is collected is personal data that is actually required for performing our duties and services, or such data that you voluntarily provide us.

# II. Your data protection rights (data subject rights)

As a visitor to the website, you always have the right of information about your personal data, especially about its origin, recipients and the purpose of data processing. You also have a right to rectification, data portability, objection, restriction of processing or erasure of incorrectly or impermissibly processed data.

You have the right at any time to revoke consent that was given to use your personal data. Assertions of your right to information, erasure, rectification, objection and/or data portability can be sent to the address listed under item II of this policy.

If you are of the opinion that our processing of your personal data violates applicable data protection law or that your data protection rights have been violated in another way, you have the option of filing a complaint with the responsible supervisory authority. The data protection authority in in Switzerland is <a href="https://www.edoeb.admin.ch">www.edoeb.admin.ch</a>.

# III. Description and scope of data processing

## 1. Visitor and usage data

Every time our website is accessed, our system automatically collects data and information from the computer system of the accessing computer. The following data is collected in this process: browser type, browser version, operating system of the user, IT service provider of the user, IP address of the user, data, time and duration of access, and entrance page.

#### 2. Data security – SSL or TLS encryption

This website uses SSL or TLS encryption for security reasons and to protect transmission of confidential content that you send to us as the website operator. An encrypted connection can be recognized by the fact that the address bar of the browser changes from "http://" to "https://" as well as by the lock symbol in your browser bar. When SSL or TLS encryption is activated, the data that you transmit to us cannot be read by third parties.

## 3. Server log files

Every time our website is accessed, our system automatically collects data (server log files) and information from the computer system of the accessing computer. The following data is collected in this process: browser type, browser version, operating system that is used, host name of the accessing computer, date and time of the server request, IP address, referrer URL (website of origin), country & city from where access is made, number of visits and duration of visits.

Processing of this personal data is neither prescribed by law nor by contract, but takes place based on our justified interest according to Art. 6 para. 1 letter f GDPR. The recipients of this data are Chartvalor Ltd, and possibly

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service providers that are involved with operating and maintaining our website as processors. In no case do we use your above-stated data to draw conclusions about you as an individual.

#### 4. Cookies

Our website sometimes uses what are known as cookies. Cookies do not damage your computer and do not contain any viruses. Cookies help us make our offering more user-friendly, more effective and more secure. Cookies are small text files that are put onto your computer and stored by your browser.

Most of the cookies that we use are known as session cookies that are automatically erased after the end of your visit. Other cookies remain stored on your device until you delete them. These cookies allow us to recognize your browser when you visit our website again.

You can set your browser in such a way that you are informed when cookies are placed, and only allow cookies in individual cases. You can activate a setting that only allows cookies to be accepted in certain cases or prevents the use of cookies, and you can activate automatic deletion of cookies when you close your browser. This website cannot be used if you deactivate cookies.

## 5. Links I Plug-ins

We do not use any plug-ins on our website.

Below are links to our presence on the following social networks:

**Facebook** (Facebook by Facebook Ireland Ltd., 4 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland)

Twitter (Twitter Inc., 795 Folsom St., Suite 600, San Francisco, CA 94107, USA)

**LinkedIn** (LinkedIn Ireland Unlimited Company Attn: Legal Dept. (Privacy Policy and User Agreement) Wilton Plaza Wilton Place, Dublin 2 Ireland)

You can find information about your rights and settings options to protect your privacy in the privacy policies of the social networks that you select.

## 6. Google Maps

This website uses the Google Maps' service. Google Maps is operated by Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA (hereinafter "Google"). Google Maps is used in the interest of presenting our offers in an appealing way and to make it easy to find the places we indicate on the website. This constitutes a justified interest according to Art. 6 para. 1 letter f GDPR.

We do not collect any personal data by integrating Google Maps.

However, your visit to the website provides Google with information that you accessed a certain sub-page of our website. This happens irrespective of whether Google provides a user account that you are logged into, or whether no user account exists. If you are logged into Google, your data is directly associated with your account. If you do not want data associated with your Google profile, you have to log out of Google before you access the map.

Google stores your data as user profiles and uses it for the purposes of advertising, market research and/or needs-based design of its website. This kind of evaluation especially takes place (even for users who are not logged in) to provide needs-based advertising and to inform other social network users about your activities on

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our website. You are entitled to a right to object against this user profile being made, and to exercise this right you need to contact Google.

More information about Google's data processing can be found in Google's privacy policies. You can also change your personal data protection settings in the data protection centre.